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PROFESSIONEEL HANDELEN IN LASTIGE SITUATIES



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14 juni, 2022



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Hogeschool van Amsterdam



Reinwardt Academie
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Dagvoorzitter

Migiza Victoriashoop



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De uitdaging zit aan de voorkant



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Arre Zuurmond

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FPA Panel



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The Universal Declaration of Human Rights at the base of the Portuguese Code of Ethics for Information Professionals:

a practical reflection



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DAGEN



Ana Margarida Dias da Silva



FLUC FACULDADE DE LETRAS
UNIVERSIDADE DE COIMBRA



What is the difference between an archivist and a librarian?



Private, personal and sensitive data



Archivist

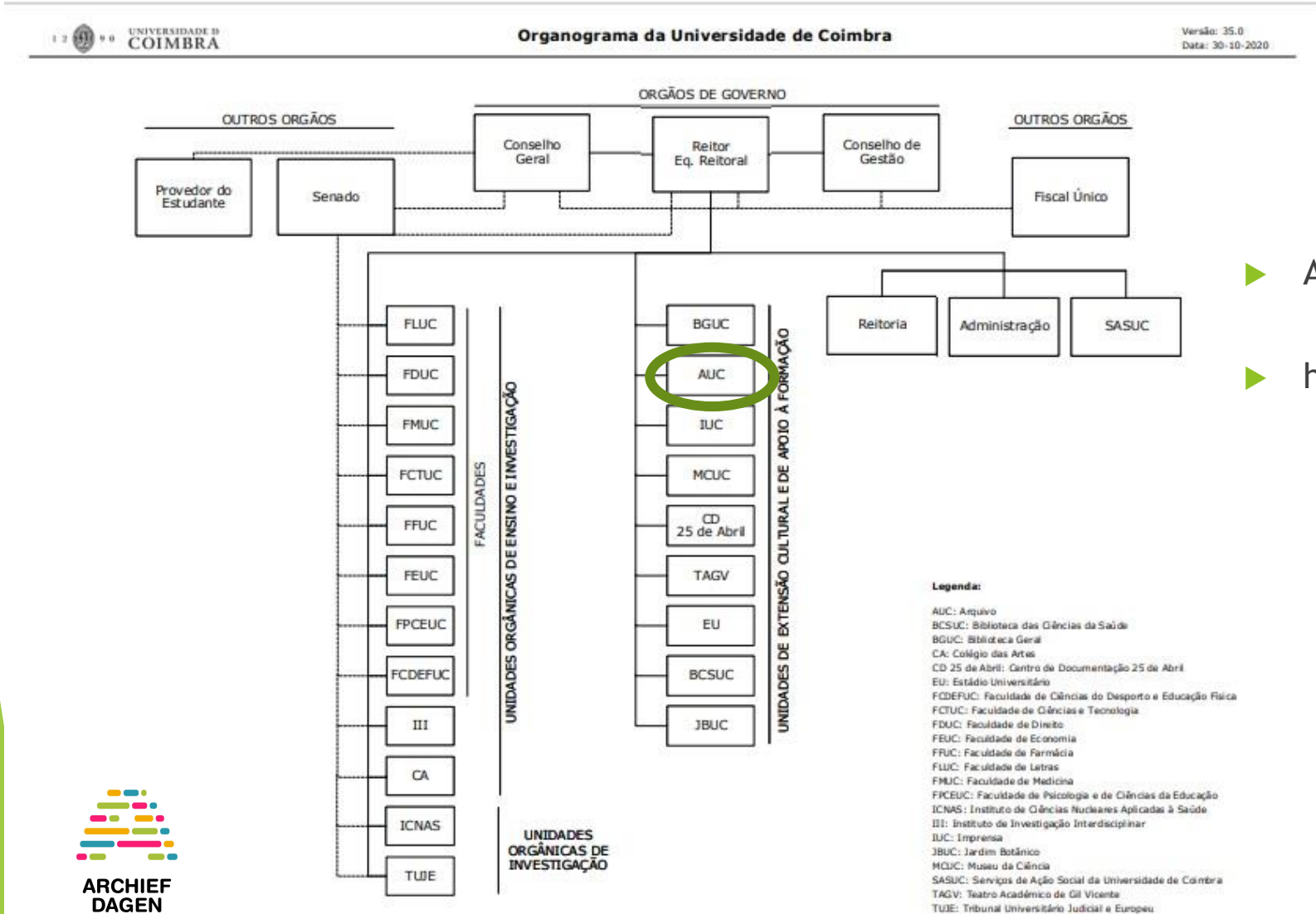
Mediator vs Gate-keeper



University of Coimbra (1290-...)

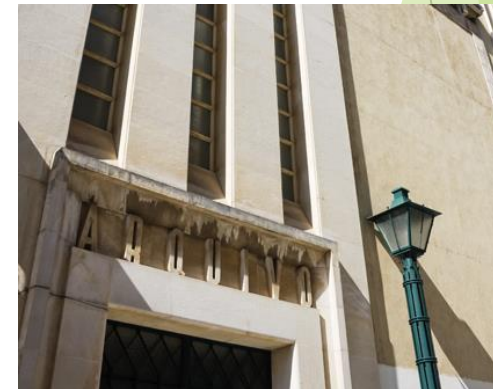


University of Coimbra (2020)

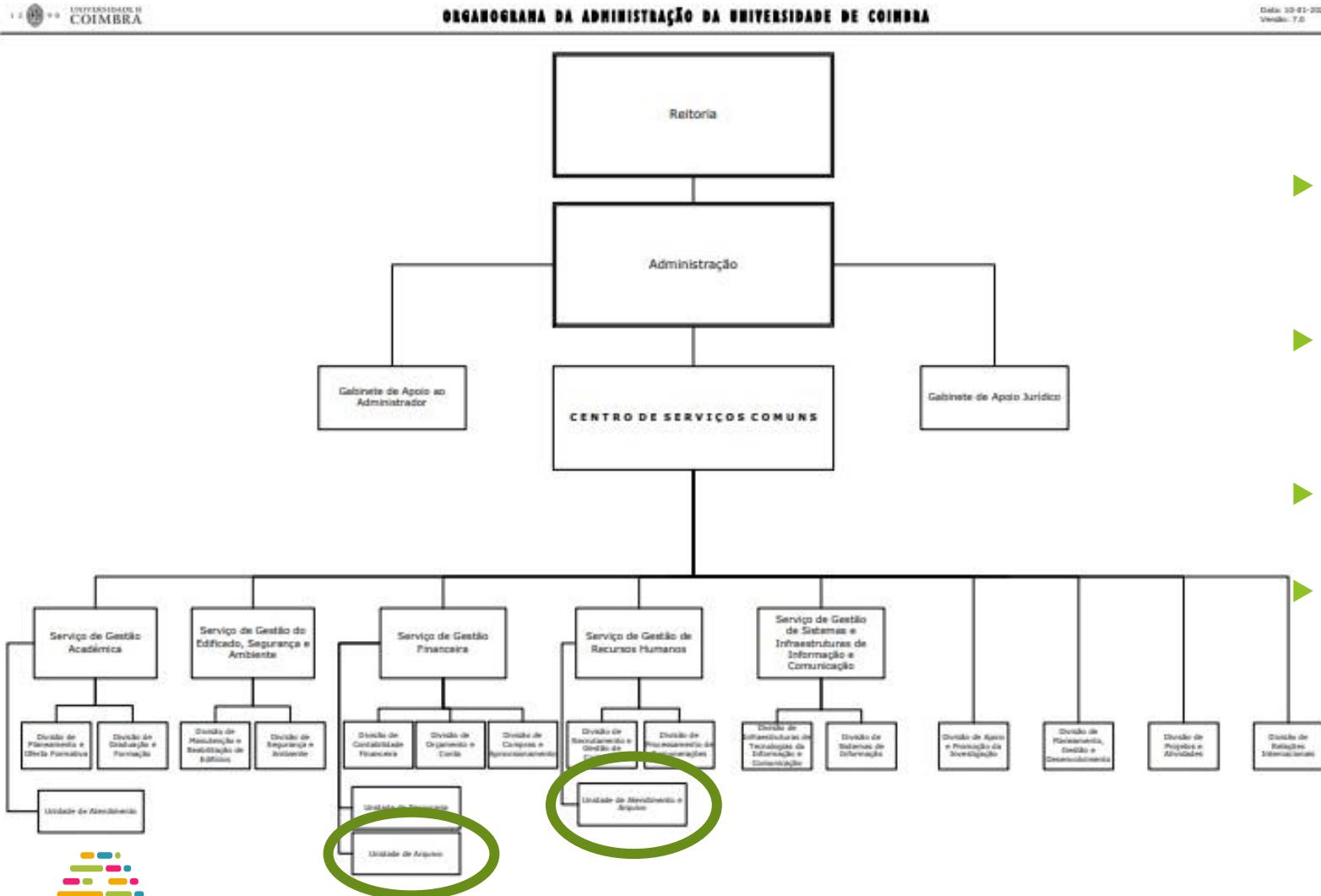


► Archive of the University of Coimbra

► <https://www.uc.pt/auc>



University of Coimbra (1290-...)



- ▶ Administration of the University of Coimbra
- ▶ Archive and Attendance Unit (Human Resources)
- ▶ Archive Unit (Financial Resources)
- ▶ Academics Archive

Archive of the Life Sciences Department



Archive of Life Sciences Department of the UC

The screenshot shows the homepage of the DIAMANG DIGITAL website. The header is dark with the title 'DIAMANG DIGITAL' and navigation links: 'PÁGINA INICIAL', 'DIAMANG', 'ESPÓLIO', and 'PESQUISAR COLEÇÃO'. Below the header is a secondary navigation bar with links: 'ÁREA PRIVADA', 'MAPA DO SITE', 'CONTACTOS', 'FICHA TÉCNICA', a search bar labeled 'Pesquisa rápida' with a dropdown menu set to 'TUDO', and a 'PESQUISAR' button. The main content area is divided into two columns. The left column features a 'Destaques' section with the subtitle 'SELECIONADOS ALEATORIAMENTE DOS ARQUIVOS' and a 'VER MAIS DESTAQUES' button. It displays a preview of a document titled '"[SPAMOI], Relatório Anual de 1945"' with a thumbnail image. Below the preview, there is a 'UNIDADE DESCRITIVA' section with the text: 'Serviço de Propaganda e Assistência à Mão de Obra/Indígena (SPAMOI/SPAMO) > Arquivo Documental > Relatórios Anuais (1937-1974) > 2º dossier: 1/01/1945 - 31/12/1946 > Ano 1945'. A 'RESUMO' section follows, stating: 'Este relatório informa sobre as atividades do SPAMOI durante o ano de 1945. Refere as várias áreas de atuação assistencial do serviço na Zona de Explorações, ...'. The right column has a 'Sobre o Projeto' section with the subtitle 'ESPÓLIO DA EX-DIAMANG NA UC'. The text explains that 'diamang digital' is a project for the digitalization and online availability of documentary, photographic, and phonographic materials from the ex-Diamang - Companhia de Diamantes de Angola, archived at the University of Coimbra. Below this is a 'SABER MAIS' button. Further down, there are sections for 'PATROCÍNIO' (listing 'FUNDAÇÃO ESCOM') and 'PARCEIROS INSTITUCIONAIS' (showing logos for U, CRIA, and others).

Archive of Life Sciences Department of the UC

DIAMANG DIGITAL


[PÁGINA INICIAL](#) [DIAMANG](#) [ESPÓLIO](#) [PESQUISAR COLEÇÃO](#)

[ÁREA PRIVADA](#) [MAPA DO SITE](#) [CONTACTOS](#) [FICHA TÉCNICA](#)


[TUDO](#) [PESQUISAR](#)

Resultados da Pesquisa


[TODOS OS RESULTADOS](#)




*"[Distribuição de Bandeiras],
Comemorações Patrióticas e do Trabalho"*




*"[A Melhor Aldeia],
Assistência ao Indígena"*





*"[A Melhor Aldeia],
Assistência ao Indígena"*




*"[A Melhor Aldeia],
Assistência ao Indígena"*










[ÁREA PRIVADA](#) [MAPA DO SITE](#) [CONTACTOS](#) [FICHA TÉCNICA](#)

[TUDO](#) [PESQUISAR](#)

"[Distribuição de Bandeiras], Comemorações Patrióticas e do Trabalho"

[REGISTO FOTOGRÁFICO](#)



Metadados Descritivos

UNIDADE DESCRITIVA
Serviços Culturais > Arquivo Fotográfico > Postais (1955-1966) > Ano 1962

AUTORES
Agostiniano de Oliveira (fot)

DATA DE PRODUÇÃO
1962

PAÍS
Angola

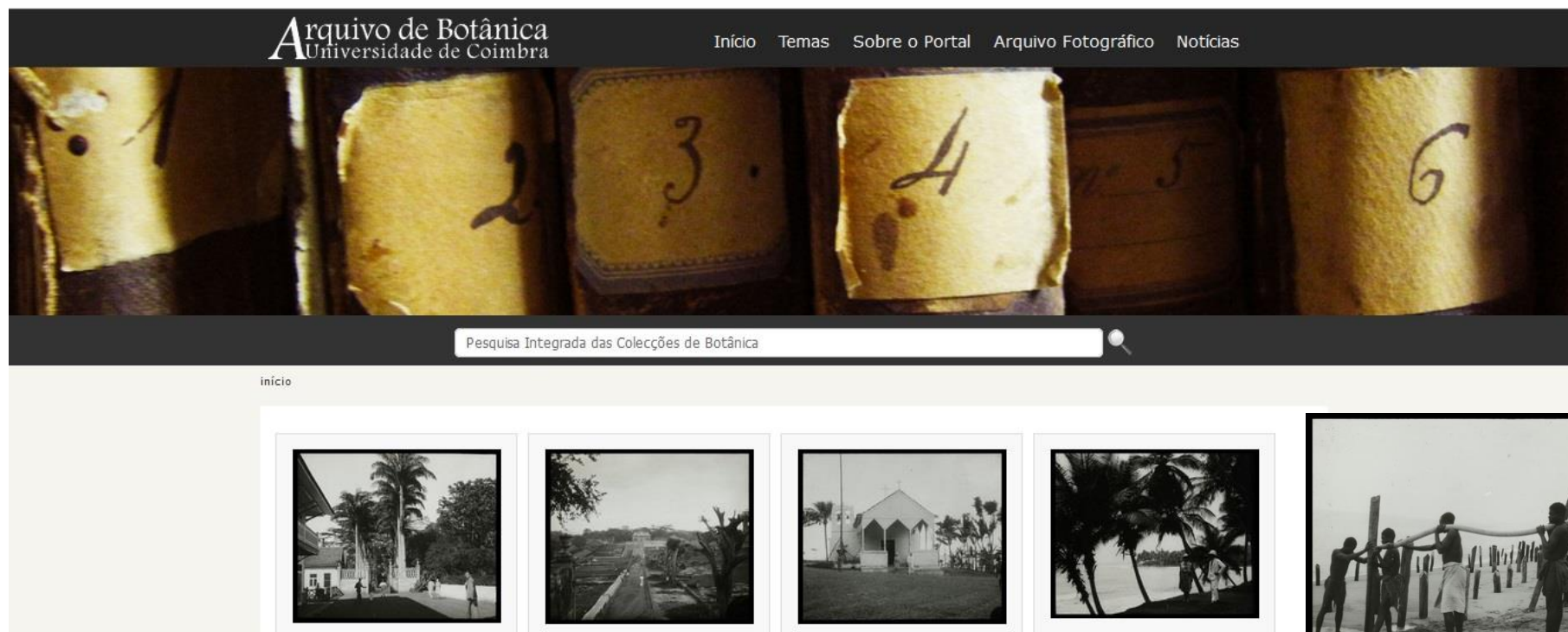
LUGAR DE PRODUÇÃO
Dundo

LÍNGUA DE PRODUÇÃO
Português

TÓPICOS
Festa Grande, Trabalhadores, Sobas/Chefes e Sobetas, Dundo, Lunda Norte

<https://www.diamangdigital.net/index.php?module=diamang&option=item&id=747>


Archive of the Life Sciences Departament of the UC




Archive of Life Sciences Department of the UC

Pesquisa Integrada das Coleções de Botânica


início



Coleção: Coleção Diapositivos da Missão de 1929
Código(s) de referência: PT-UC-FCT-BOT/F/02b-17
Código(s) originais: caixa 2 - n.º 17
Título original : Um busto que merecia outra cara
Nível de descrição: Peça
Dimensão e suporte: 1
Total de unidades de instalação: 1
Espécie Fotográfica: diapositivo de vidro
Formato: 8,5x10cm
Avaliação, seleção e eliminação: conservação p



Coleção: Coleção Diapositivos da Missão de 1929
Código(s) de referência: PT-UC-FCT-BOT/F/02a-32
Código(s) originais: caixa 1 - n.º 32
Título original : Um soba em Saurismo
Nível de descrição: Peça
Dimensão e suporte: 1
Espécie Fotográfica: diapositivo de vidro
Formato: 8,5x10cm
Avaliação, seleção e eliminação: conservação permanente



Ficha Técnica Mapa do Site

ARCHIEF DAGEN

Ethics

- ▶ Ethics is a domain in the field of Philosophy that aims to seek well-being in living together in society, an idea that is anchored in the concepts of good and evil.
 - ▶ Its objective is a harmonious social coexistence.
- ▶ Also, Ethics is a branch of philosophy that aims to reflect on the foundations of morality.
 - ▶ Its object is morality, which deals with actions related to the binomial good/evil and which from rules based on a spatio-temporal delimitation, determines what should or should not be done in society.
- ▶ It consists of the rational search for the good life.

Ethics and Information Science

- ▶ Issues related to privacy, equity, access to information, respect for the user and the principle of cultural guarantee have been highlighted Ethics as an object of discussion in the literature in the area of Information Science.
- ▶ The first questions on ethics in information came from debates on digital exclusion and inclusion, social and cultural appropriation of ICTs and data protection.
- ▶ Nowadays, the most pressing ethical-informational issues involve the problem of surveillance and disinformation.

Ethics and Information Science

- ▶ Rafael Capurro (2005) lists some of these moral values, namely:
- ▶ 1. Knowledge is the inheritance and property of humanity and is therefore free;
- ▶ 2. Access to knowledge should be free;
- ▶ 3. Reducing the digital divide must be recognized as a high priority policy objective;
- ▶ 4. Everyone has the right to unlimited access to documents from public bodies and publicly controlled entities;
- ▶ 5. Workers' rights should be guaranteed and extended in the electronically articulated work environment;

Ethics and Information Science

- ▶ 6. Cultural diversity is a prerequisite for sustainable individual and social development;
 - ▶ 7. Diversity of the media and availability of information from independent sources are essential for maintaining an informed public;
 - ▶ 8. Open technical standards and open forms of technical production and software guarantee the free development of infrastructure and thus self-determined and free forms of communication;
 - ▶ 9. The right to privacy is a human right and is essential for free self-determined human development in the knowledge society.
- ▶ CAPURRO, Rafael - Ética de la información: un intento de ubicación. Revista de la Facultad de Sistemas de Información y Documentación. [Em linha]. 1:2 (jul./dic. 2005) 87-95. Retrieved from: <http://www.capurro.de/colombia.htm>

Ethics and Information Science

- ▶ The concrete objective is to help each other to decide correctly
- ▶ Ethics will be considered here as an aid to decision-making based on principles

“Ethical decision-making requires a certain creativity to be able to imagine what the consequences of a given course of action might be”

Kallman & Grillo (1993). *Ethical decision making and information technology: an introduction with cases*. Watsonville: MacGraw-Hill.

Archives and Information professionals in Portugal

- ▶ Ministry of Culture
 - ▶ General-Directorate for Books, Archives and Libraries (DGLAB)
 - ▶ National Archives Institute / Torre do Tombo
- ▶ Portuguese Association of Librarians, Archivists, Documentalists and Information Professionals (BAD)
- ▶ Association for Information Management (INCITE)
- ▶ Association of Health Documentation and Information Professionals (APDIS)

Ethics Committee for Information Professionals in Portugal

- ▶ In 1992, BAD started a long debate and presentation of proposals that justified the creation of a code of ethics.
- ▶ After an Inquiry in 1993, responded by 80% of the members of the Portuguese associations consulted, and which overwhelmingly pronounced itself on the need for a national Code of Ethics.
- ▶ In March 1995, was created the Ethics Committee for Information Professionals in Portugal.

Ethics Committee for Information Professionals in Portugal

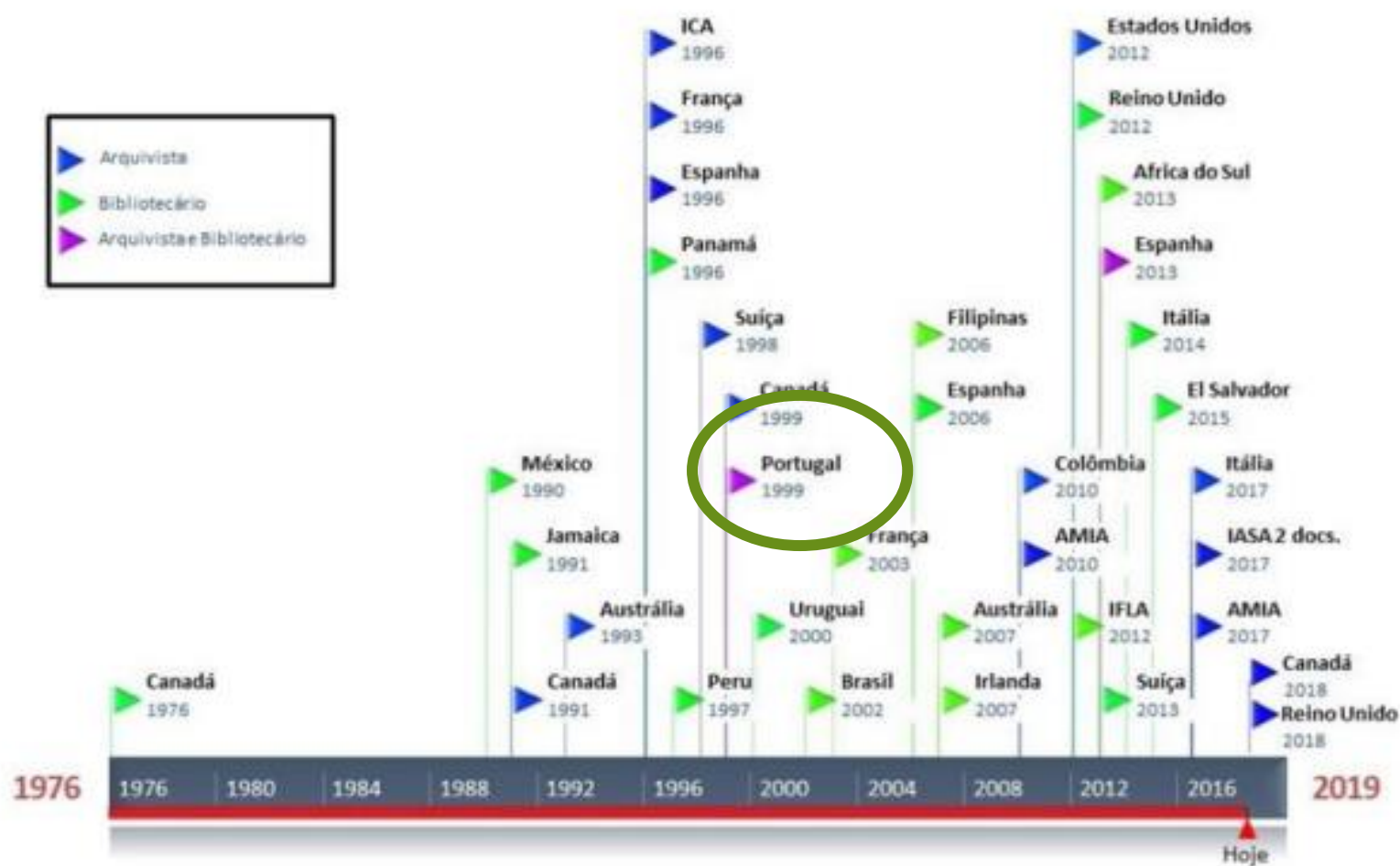
- ▶ From 1994 to 1998, the Commission carried out work involving the greatest number of professionals, students in the field, and users of information services, throughout the country.
- ▶ It carried out awareness-raising actions and listened to the concerns and ethical issues that arise in the exercise of this professional activity.
- ▶ The processing of these data essentially led to the drafting of the Code of Ethics project.

The Portuguese Code of Ethics for Information Professionals

- On December 10, 1998, on the occasion of the anniversary of the Universal Declaration of Human Rights, it is handed over by the Ethics Committee to the presidents of the *Portuguese Association of Librarians, Archivists and Documentalists* (BAD), the *Portuguese Association for Information Management* (INCITE) and the *Association of Health Documentation and Information Professionals* (APDIS) the preliminary draft of the code of ethics, which was to be adopted by the three associations on June 25, 1999.

Codes of Ethics (1976 a 2018)

Fig. 1 – Linha do tempo dos documentos



“It’s necessary not only the knowledge that already exists but also the creativity of what is to come.”

In Vigário, Antonieta (1996). A Decisão Ética no Trabalho de Informação. *Cadernos BAD* (1), p. 50.

Variations of names

- ▶ Codes of ethics (33),
- ▶ Code of deontology (8),
- ▶ Code of conduct (3),
- ▶ Code of ethics and conduct (4),
- ▶ Code of professional practice (1) and
- ▶ Statement on professional ethics (1).

The Code of Ethics for Information Professionals in Portugal

- The code has a procedural basis and is imbued with full recognition for the spirit emanating from the Universal Declaration of Human Rights (UNESCO, 1998)

Universal Declaration of Human Rights

- ▶ **Article 12**

No one shall be subjected to arbitrary interference with his privacy, family, home or correspondence, nor to attacks upon his honor and reputation. Everyone has the right to the protection of the law against such interference or attacks.

- ▶ **Right to Freedom of Opinion and Expression – Article 19**

The right to communicate is a fundamental human right that underpins the very essence of democracy, and it is a key factor in the fulfillment of other rights. States are prohibited from restricting speech and beliefs, and have an obligation in protecting the right to freedom of opinion and expression.

The Code of Ethics for Information Professionals in Portugal aims

- ▶ To be an instrument to clarify and help the ethical decision of information professionals in Portugal;
- ▶ To give users of Portuguese information services (libraries, archives, information services) the confidence that professionals respect their rights;
- ▶ To present to society the commitment that information professionals working in Portugal assume towards the ethical values that guide their professional activity;
- ▶ To help the professional integration of new members, succinctly expressing the values of the profession.

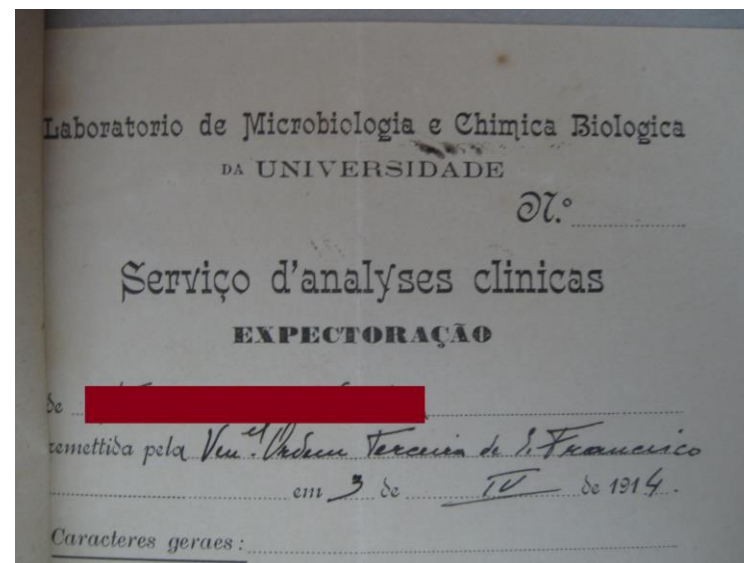
The code of ethics for information professionals in Portugal is divided into three broad categories

- 1) Intellectual freedom;
- 2) Privacy of users of information services;
- 3) Professionalism.

Intellectual freedom

- ▶ Access and preservation
- ▶ Selection and update
- ▶ Treatment and communication
- ▶ Regulation and legislation
- ▶ Avoid external interference
- ▶ Prevent censorship

- ▶ Personal data
- ▶ Privacy
- ▶ Express authorization



General *Data* Protection Regulation (GDPR)

- Greater impact in UC archives



The screenshot shows a web browser window with the URL <https://apps.uc.pt/forms/view/sgrh>. The page header includes the University of Coimbra logo and the text "UNIVERSIDADE D COIMBRA". The main heading is "Informações | Serviço de Gestão de Recursos Humanos". Below this, there is a welcome message and instructions on how to use the form. The form fields are partially filled out.

UNIVERSIDADE D COIMBRA

1 2 9 0

ACESSO RÁPIDO

Informações | Serviço de Gestão de Recursos Humanos

Bem-vindo a este canal de comunicação do Serviço de Gestão de Recursos Humanos!

Neste formulário é possível solicitar informações sobre assuntos de recursos humanos, requerer a atualização de dados, a emissão de declarações e registar reclamações ou agradecimentos. Para tal basta preencher o formulário e caracterizar a informação que pretende. Após submeter o pedido com sucesso, ser-lhe-á enviada automaticamente uma mensagem com o número do registo atribuído.

Desta forma processaremos de modo mais rápido e organizado as mensagens de todos quantos nos procuram, proporcionando um serviço final de maior qualidade.

Obrigado por nos contactar.

Nome completo *

Ana Margarida Dias da Silva

Email *



Two forms side-by-side for the University of Coimbra HR Service. Both forms have the university logo and name at the top. The left form is for "Serviço de Gestão de Recursos Humanos" and the right form is for "Serviço de Gestão de Recursos Humanos". Both forms have the same fields: "DGCFAD", "Arquivo", "GO018", "Processo Individual", and "Estado: A", "I", "AA" with checkboxes.

Serviço de Gestão de Recursos Humanos	Serviço de Gestão de Recursos Humanos
DGCFAD	DGCFAD
Arquivo	Arquivo
GO018	GO019
Processo Individual	Processo Individual
Estado: A <input type="checkbox"/>	Estado: A <input type="checkbox"/>
I <input type="checkbox"/>	I <input type="checkbox"/>
AA <input type="checkbox"/>	AA <input type="checkbox"/>

Professionalism

- ▶ Competent performance
- ▶ Duty to Users
- ▶ Continuous professional development
- ▶ Knowledge sharing



Final considerations

- 1) Intellectual freedom: legislation, finding aids
- 2) Privacy of users of information services: GDPR
- 3) Professionalism: personal attitude

"do no harm, help where you can"

A basic and universal ethical principle



**ARCHIEF
DAGEN**

Thank you very much!

Ana Margarida Dias da Silva

anasilva@fl.uc.pt

Beroepscode

Uitleg workshops

Yvonne Bos-Rops



ARCHIEF
DAGEN



WETTEN
REGELS
GEWOONTEN
ACHTERGROND
OPLEIDING
DE ANDEREN

DILEMMA'S
PROBLEMEN
BEÏNVLOEDING
DRUK
KRITIEK
BELANGEN
CONFLICTEN

INTERNATIONALE BEROEPSCODE

SINDS 1996

NORMEN EN WAARDEN VAN HET VAK

KADER

- GEEN SPECIFIEKE OPLOSSINGEN

- VOOR **IEDEREEN** BETROKKEN
BIJ TOEZICHT, BEHOUD, BEWERKEN,
BEHEREN VAN ARCHIEVEN
- 

Lunch

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workshops plaatsvinden



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Ethical Challenges concerning the Preservation of Knowledge



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Richard Ovenden



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A hand holding a silver compass with a black face and white needle. The compass is positioned on the left side of the frame. The background is a teal color with a pattern of interlocking puzzle pieces. Two orange rectangular boxes with white text are overlaid on the right side of the image.

Bedankt voor uw komst!

Veel plezier bij de borrel!



**ARCHIEF
DAGEN**

